



## WATERCRAFT APPLICATION FORM

### **REGISTRATION FEES:**

**One year registration--\$15.00**

**Three year registration--\$40.00**

**Duplicate registration fee--\$5.00**

**One year registration and One year AIS decal - \$25.00**

**Three year registration and Three year AIS decal - \$70.00**

**Registration fees are nontransferable and nonrefundable to the same owner or to a new owner.**

**If you submit your payment to register your watercraft and then dispose of the watercraft prior to the expiration of your registration, you will not receive any refund of your fees. In addition, the watercraft registration fees cannot be used by the new owner of the watercraft and cannot be transferred to a new watercraft that you may purchase.**

### **ASSIGNMENT OF A NEW WYOMING WATERCRAFT REGISTRATION NUMBER IN YOUR NAME:**

Assigning a New Number is used for the following:

1. You may have purchased a watercraft from a private party and the watercraft has never been registered in Wyoming.
2. You may have purchased a watercraft from a private party and the watercraft was registered in Wyoming; however, the registration is not current and the Department does not have a record of the watercraft in the registration system. This can be verified by contacting the Department prior to submitting your application.
3. You may have purchased a watercraft from a boat dealer.
4. You may have a watercraft that was registered in another state in your name and you want to transfer that registration to Wyoming.

New boat registrations can be processed at headquarters and all regional offices.

### **PROOF OF OWNERSHIP FOR NEW REGISTRATON AND TRANSFER OF OWNERSHIP:**

Before a motorboat can be registered in Wyoming, proof of ownership shall be provided. The following will be accepted as proof of ownership for registration.

### New Registration:

- A copy of the Wyoming certificate of title issued in the name of the applicant(s) with the correct Hull Identification Number (HIN). If you submit the original title, it will not be returned to you, and it will be destroyed after three year of records retention.
- A watercraft registration or certificate of title from another state. A watercraft which has been registered or titled in another state can be registered in Wyoming with a copy of the registration or certificate of title from the other State. The registration or certificate of title shall be in the same name(s) as the person(s) applying for the registration in Wyoming, as evidenced by the document provided.
- A previous Wyoming Registration Certificate or a Wyoming Renewal Notice Form can be provided to obtain a new watercraft registration certificate of number if no change of ownership has occurred. If the applicant has not renewed their watercraft registration for a period of five (5) years and their watercraft registration record has been deleted from the registration system, evidence of prior registration will be accepted. The new watercraft registration can only be issued in the same name(s) as appears on the document provided as proof of ownership.
- Proof of ownership for homemade watercraft shall consist of a copy of the original notarized affidavit by the builder indicating the date construction was completed and a properly executed certificate of title. Builders of homemade watercraft may receive hull numbering information from the Wyoming Game and Fish Headquarters in Cheyenne by telephoning 307-777-4686.

### **TRANSFER OF A WYOMING REGISTRATION NUMBER INTO A DIFFERENT NAME:**

Any change to the name(s) of the registration on a Wyoming registration is considered a change in ownership.

Transfer of a Wyoming number is used for the following:

1. You may have purchased a watercraft from a private party and the watercraft has a current registration in Wyoming and you want to change the ownership into your name. You can verify the current ownership of a watercraft by contacting the Department prior to submitting your application.
2. You have obtained sole ownership of the watercraft in a divorce proceeding.
3. One of the owners of the watercraft is deceased.
4. You have married and wish to add your new spouse to the registration.

Before a motorboat can be registered in Wyoming, proof of ownership shall be provided. The following will be accepted as proof of ownership for registration:

### Transfer of Ownership:

- A copy of the Wyoming certificate of title issued in the name of the applicant(s) with the correct Hull Identification Number (HIN). If you submit the original title, it will not be returned to you, and it will be destroyed after three year of records retention.

If you are unable to provide proper documentation for proof of ownership, a HIN inspection will be required.

- HIN inspections shall be conducted by the Department law enforcement personnel or any Wyoming peace officer.

Examples in which a HIN inspection shall be required include:

- The HIN number appears to be incorrect
- There is no HIN number associated with the watercraft
- The registration is not a renewal to the State of Wyoming and the owner cannot produce a current or prior year's registration or certificate of title documentation.

Transfer of ownership registration can be processed at headquarters and all regional offices.

### **RENEWAL OF YOUR REGISTRATION:**

There has been no change to the ownership of your watercraft and you want to obtain a registration card for the current year.

You can renew your watercraft online at <http://wgfd.wyo.gov>.

Renewal of your watercraft registration can be issued at Wyoming Game and Fish Department Regional Offices located in JACKSON, PINEDALE, CODY, SHERIDAN, GREEN RIVER, LARAMIE, LANDER, or CASPER.

Applications can also be mailed to the headquarters office: License Section, Wyoming Game and Fish Department, 5400 Bishop Boulevard, Cheyenne WY 82006-0001.

### **DUPLICATE REGISTRATION CARD:**

If you have lost your registration card and wish to obtain a duplicate, these can be issued at Wyoming Game and Fish Department Headquarters in CHEYENNE or Regional Offices located in JACKSON, PINEDALE, CODY, SHERIDAN, GREEN RIVER, LARAMIE, LANDER, or CASPER.

Applications can also be mailed to the headquarters office: License Section, Wyoming Game and Fish Department, 5400 Bishop Boulevard, Cheyenne WY 82006-0001.

For further information please call the Telephone Information Center at 307-777-4600.